



**Certification Petition**  
**Club Managers Association of America**  
 1733 King Street • Alexandria, VA • 22314-2720  
 (703) 739-9500 • Fax: (703) 739-0124

**FOR OFFICE USE:**

|      |      |
|------|------|
| PAID | DATE |
|      |      |

Name: \_\_\_\_\_ Member ID: \_\_\_\_\_  
 (As it is to appear on your CCM plaque.)  
 Club: \_\_\_\_\_ Position: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Chapter: \_\_\_\_\_

**\*\*Please Return this Form with a \$75 Petition Fee\*\***

**Candidates for certification must meet the following basic requirements:**

Education: 200 credits (a minimum of 100 must be from CMAA [CMI or chapter] education, at least 25 of which must be earned at the chapter-regional level)  
 Association Activity: 50 credits  
Additional: 50 credits (Education, Activity or Experience)  
**TOTAL: 300 credits**

- Attend:  One CMAA World Conference including at least four education sessions  
 Two CMAA-approved workshops  
 BMI Club Management (formerly known as BMI I), BMI Leadership Principles (formerly known as BMI II), BMI General Manager/Chief Operating Officer (formerly Known as BMI III) and BMI Food and Beverage Management or BMI Golf Management  
 Professional membership for at least **six** years.

**Remarks:**

I hereby petition for recognition as a CERTIFIED CLUB MANAGER and swear or affirm that the above information is complete and correct to the best of my knowledge and I understand that it is subject to verification. I also acknowledge that, once certified, I will be required to maintain my designation through the Certification Maintenance Requirement. If I fail to meet that requirement, I will lose my certification.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Sworn and subscribed before this \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_

Notary Public: \_\_\_\_\_

**METHOD OF PAYMENT**

- MAIL Check Payments (payable to CMAA) to:  
 Club Managers Association of America,  
 PO Box 1918, Merrifield, VA 22116-1918
- CREDIT CARD: Contact the Education Department at (703) 739-9500. Thank you!

**MAIL Check Payments to:**  
 Club Managers  
 Association of America  
 PO Box 1918  
 Merrifield, VA 22116-1918