

PETITION FOR ALLIED ASSOCIATION CREDITS (NON-CMI EDUCATION PROGRAMS)

Name:	(See Note 1)	Member ID:
Chapter:	Phone:	
Education Program Sponsored By:		
Site of Presentation:		
Program Title:		
Topics Discussed:		
Presenter/Instructor(s):		
Date(s) of Presentation:	Approximate number of attendees:	
Morning Session(s) started at:	and ended at:	
Afternoon Session(s) started at:	and ended at:	
Total Number of Education Hours (excluding time for breaks and meals):		
Applicant's comments on the content of the educational program attended: _____ _____		
Members Certification: I certify that the information provided above and on any attachments is complete and correct to the best of my knowledge. Signature: _____ Date: _____		
Presenter's/Instructor's Certification: I certify that the person named above has attended all sessions of the educational program described above. Signature: _____ Date: _____		
<p>Note 1: If two or more CMAA members attend the same allied association program, any credits approved will be awarded to each attendee who provides his/her CMAA membership number and signs and prints his/her name on a list or roster attached to this form.</p> <p style="text-align: center;">● ● ● ● ●</p> <ul style="list-style-type: none"> • Allied Association Education Credits are awarded on the basis of one credit per hour of instruction up to a maximum of 10 credits per week. These credits do not count toward the CMAA/CMI education requirements for certification, Honor Society membership, or MCM eligibility. They do count toward the total credit requirements for certification, recertification, Honor Society and MCM eligibility. No credits are awarded for allied association programs prior to January 1, 1984. • A copy of a certificate of completion showing the date(s) of an allied association education program submitted with this form will serve in lieu of the presenter's/instructor's certification. Attendance at educational sessions at allied association annual conferences can be documented by submission of the conference program (marked to show sessions attended) and a copy of the conference badge together with this form. Refer to www.cmaa.org for a listing of CMAA's allied associations and organizations. • The Certification Department reserves the right to deny credits for any program that does not meet Certification/CMI standards. You will be notified if the petition is denied and no credits will be awarded. 		
RETURN TO: CLUB MANAGERS ASSOCIATION OF AMERICA CERTIFICATION DEPARTMENT 1733 KING STREET ALEXANDRIA, VA 22314-2720		
For office use: Number of credits: _____ Approved by: _____ Date: _____		

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